

Town of North Providence, Rhode Island

Division of Public Safety

FIRE DEPARTMENT



Firefighter Recruitment Package

2014



Town of North Providence – Fire Department

FIREFIGHTER RECRUITMENT

Application Period: October 1, 2014 – October 31, 2014

Applications will be accepted for the position of Firefighter/EMT from 8:30 AM until 4:00 PM weekdays. *No applications will be accepted after 4:00 PM on October 31, 2014.* Applicants must meet the following:

Minimum Requirements:

- Must be 18 years of age by the close of the application period.
- Must be a US citizen (Birth Certificate and/or US-INS Papers).
- Must be a High School graduate or possess a GED Certificate.
- Must possess a Rhode Island EMT Basic License; or, proof of current enrollment in a RI EMT Basic class or EMT Basic Course completion.
- Must have a certificate of completion of the Rhode Island Association of Fire Chiefs Physical Performance Assessment (PPA) issued after April 1, 2014 (Includes April 2014 and October 2014 PPA sessions only)
- Must possess a valid driver's license.
- Must submit a copy of your driving record (obtained from the Operator Control Office-Registry of Motor Vehicles from the state in which you reside)
- Must submit a copy of your Criminal History Record (obtained from the Department of Attorney General in the state in which you reside)
- Must be able to perform the essential job functions of a Firefighter
- Must agree to remain tobacco free while on duty as a condition of employment, signed affidavit required prior to entrance in the Recruit Training Academy
- Must obtain EMT-Cardiac Certification within 24 months of hiring at the applicants own expense
- May submit a 1 page resume with application
- There will be a \$35 non-refundable examination fee due on the day of the written examination. Bank check or money order payable to: *Town of North Providence.* *NOTE: Fee may be waived if a proven financial hardship exists.*

Submission Instructions:

Applicants must complete the enclosed application and return in person along with copies of the following: birth certificate or US-INS papers, driver's license, high school diploma or GED Certificate, PPA Completion Certificate, EMT License or proof of current enrollment or course completion, copy of Driving Record and copy of Criminal History Record to:

North Providence Fire Department, Administrative Office Building
1951 Mineral Spring Avenue
North Providence, Rhode Island 02904

North Providence Firefighter Recruitment General Information

Selection Process:

1. Candidates must meet all application requirements.
2. A Written Examination will be offered to all qualified applicants.
3. Oral Interview: The oral board will interview a reasonable number of candidates based upon their competitive score on the written examination and the number of anticipated openings.
4. 2 bonus points will be granted to Town of North Providence residents. Proof of continued residency for a minimum of 2 years is required. Residency points are only applied after successful passing of written examination.
5. Eligible candidates are subject to an extensive Background Investigation.

Recruit Training Academy:

The following conditions must be met prior to entrance into the Recruit Academy:

1. NFPA Medical Evaluation with drug screening.
2. Signed affidavit agreeing to refrain from tobacco use while on duty as a condition of employment.
3. Signed acknowledgement that a Rhode Island EMT-C License must be obtained within one year of appointment at the candidate's expense and maintained as a condition of employment.

Once accepted into the Recruit Training Academy, candidates must:

1. Successfully demonstrate the ability to meet Stringent Physical Fitness Requirements as determined by the Department.
2. Successfully pass all academic and task performance objectives proficiently and consistent with Department requirements.
3. Candidates must be a licensed EMT-Basic to begin employment.

Offers of Employment:

1. Upon successful completion of the Recruit Training Academy, candidates will be eligible for a Conditional Offer of Employment.
2. Those accepting the Conditional Offer of Employment shall be appointed to the position of Probationary Firefighter at a starting salary of \$41,085.
3. Probationary period is 12 months, during which must Probationary Firefighters must show proficiency in executing all of the Essential Job Functions.

The Town of North Providence reserves the right to adjust the selection and hiring process to meet existing needs or conditional changes within the Department at any time.

North Providence Fire Department
Job Description &
Essential Functions of a Firefighter
Consistent with NFPA 1582 & NFPD Tasks

(1) While wearing personal protective ensembles and self contained breathing apparatus (SCBA), performing firefighting tasks (e.g., hoseline operations, extensive crawling, lifting and carrying heavy objects, ventilating roofs or walls using power or hand tools, forcible entry), rescue operations, and other emergency response actions under stressful conditions including working in extremely hot or cold environments for prolonged time periods

(2) Wearing an SCBA, which includes a demand valve-type positive-pressure facepiece or HEPA filter masks, which requires the ability to tolerate increased respiratory workloads

(3) Exposure to toxic fumes, irritants, particulates, biological (infectious) and non-biological hazards, and/or heated gases, despite the use of personal protective ensembles and SCBA

(4) Climbing six or more flights of stairs while wearing a fire protective ensemble, including SCBA, weighing at least 50 lb (22.6 kg) or more and carrying equipment/tools weighing an additional 20 to 40 lb (9 to 18 kg)

(5) Wearing a fire protective ensemble, including SCBA, that is encapsulating and insulated, which will result in significant fluid loss that frequently progresses to clinical dehydration and can elevate core temperature to levels exceeding 102.2°F (39°C)

(6) While wearing personal protective ensembles and SCBA, searching, finding, and rescue-dragging or carrying victims ranging from newborns to adults weighing over 200 lb (90 kg) to safety despite hazardous conditions and low visibility

(7) While wearing personal protective ensembles and SCBA, advancing water-filled hoselines up to 21/2 in. (65 mm) in diameter from fire apparatus to occupancy [approximately 150 ft (50 m)], which can involve negotiating multiple flights of stairs, ladders, and other obstacles

(8) While wearing personal protective ensembles and SCBA, climbing ladders, operating from heights, walking or crawling in the dark along narrow and uneven surfaces that might be wet or icy, and operating in proximity to electrical power lines or other hazards

(9) Unpredictable emergency requirements for prolonged periods of extreme physical exertion without benefit of warm-up, scheduled rest periods, meals, access to medication(s), or hydration

(10) Operating fire apparatus or other vehicles in an emergency mode

(11) Critical, time-sensitive, complex problem solving during physical exertion in stressful, hazardous environments, including hot, dark, tightly enclosed spaces, that is further aggravated by fatigue, flashing lights, sirens, and other distractions

(12) Ability to communicate (give and comprehend verbal orders) while wearing personal protective ensembles and SCBA under conditions of high background noise, poor visibility, and drenching from hoselines and/or fixed protection systems (sprinklers)

(13) Functioning as an integral component of a team, where sudden incapacitation of a member can result in mission failure or in risk of injury or death to civilians or other team members

(14) Perform all of the functions of an Emergency Medical Technician Cardiac Level in line with the Rhode Island Department of Health Protocols, rules, regulations and General Orders.

Section 3: Employment Information

Military

Branch of Service

Enlistment date

Discharge date

Type of Discharge

Service Number

Current Military Status

Work History
(Most recent first)

1. Company Name

Address

City

State

Position

From – To (Dates)

Reason for Leaving

2. Company Name

Address

City

State

Position

From – To (Dates)

Reason for Leaving

3. Company Name

Address

City

State

Position

From – To (Dates)

Reason for Leaving

Section 4: References

List 3 Reference:
(Excluding Family members)

1. Name

Phone Number

2. Name

Phone Number

3. Name

Phone Number

AFFIRMATION STATEMENT

I hereby affirm that all the preceding statements are true to the best of my knowledge and belief. I further understand that any false statements shall be grounds for immediate rejection of my application, and if discovered after my appointment, immediate dismissal from the Town of North Providence, Fire Department. I consent to any and all extensive background checks by the North Providence Fire and Police Departments as part of the vetting process.

I understand that if selected to continue in the hiring practice, I agree to submit to NFPA medical evaluations, drug screening and no smoking agreement during the course of my employment, and that failure to comply will result in immediate disqualification from the hiring process.

I further authorize the Town of North Providence to use my later acquired Social Security Number for applicant tracking purposes and to verify any information contained in this application. I also authorize the Town of North Providence to contact my listed references.

I understand that all correspondence after the return of my application will be by way of the e-mail address provided in this application, and that the North Providence Fire Department will not contact me by phone with exam dates or other information relevant to the application process.

Signature of Applicant _____ Date _____