



Town of North Providence

Bid Documents For:

Wheelchair Platform Lift

Note:

Bids will be received at the Division of Purchasing office, 2000 Smith Street, North Providence, Rhode Island, until 9:45 A.M local time on April 20, 2017.

Bids will be opened and read aloud at 10:00 A.M. at the North Providence Purchasing Board meeting that same day.

Bids must be sealed and plainly marked "Bid for Wheelchair Platform Lift " on the outside of the envelope.

The Purchasing Board reserves the right to reject any and all bids, to waive any informalities in the bids received and to accept the bid deemed most favorable to the interest of the Town.

The following minimum specifications will apply to the items listed to be purchased for the Town of North Providence.

It is intended that the manufacturer in the selection of materials and design practices that are the best available in the industry for the type of conditions to proposed will be subjected.

Proposed shall be in conformance with all Safety features and the latest standards established.

Payment will not be made until proposed meets all specifications.

Please refer any questions as to Specifications to Michael Mooney, Purchasing Agent, at (401) 232-0900 ext. 236.

Only a firm bid will be accepted. All bids must include transportation delivery installation charges to the North Providence Pool and Fitness Center Facility, Mineral Spring Avenue, North Providence, Rhode Island 02904.

Any additions, deletions or variations from the following specifications must be noted. These specifications shall be construed as minimum. Should the manufacturer's current published data or specifications exceed these, they shall be considered minimum and shall be furnished. These specifications also require that the bidder furnish descriptive literature, complete specifications and all other necessary data on the equipment he proposes to furnish.

INFORMATION FOR BIDDERS

1. Receipt and Opening of Proposals:

Sealed proposals (bids) will be accepted in the office of the Purchasing Agent, 2000 Smith Street, North Providence, R. I. 02911 until the time indicated in the Invitation for Bids, for the services designated in the Specifications and will then be publicly opened and read. No bids received thereafter will be considered.

2. Form of Bid:

Proposals must be submitted on and in accordance with the bid proposal form included hereto, blank places must be filled in as noted, no change shall be made in the phraseology or in the item or items mentioned therein, must contain the name and proper address of the bidding firm, and must be signed by a responsible member of the firm with his signature and official title. Proposals, which are not complete, or contain any omissions, erasures, alterations, addition or contain irregularities of any kind, may be rejected as informal.

3. Submission of Bids:

(a) Envelopes containing bids must be sealed and addressed to the office of the Purchasing Agent, and must be marked with the name and address of bidder, date and hour of bid opening, and name of item in bid call.

(b) The Purchasing Agent will decide when the specified time has arrived to open bids, and no bid received thereafter will be considered.

(c) Any bidder may withdraw his bid by written request at any time prior to the advertised time for opening. Facsimile bids; amendments, or withdrawals will not be accepted.

(d) No bid may be withdrawn for a period of ninety (90) days from the date and time of opening.

(f) Negligence on the part of the bidder in preparing the bid confers no rights for the withdrawal of the bid after it has been opened.

(g) Proposals received prior to the time of opening will be securely kept, unopened. No responsibility will be attached to an officer or person for the premature opening of a proposal not properly addressed and identified.

(h) Three (3) copies of all documentation submitted.

(i) Bidders must have submitted a bidder information form to the North Providence Office of the Purchasing Agent upon receipt of specifications.

4. Acceptances or Rejection of Bid Proposal:

The Town reserves the right to award the bid by item and further reserves the right to reject any and all proposals or parts thereof, to waive any informality in the proposals received and to accept the proposal, or parts thereof, which it deems to be most favorable to the best interest of the Town.

5. Qualifications of Bidder:

The Town may make such investigations as it deems necessary to determine the ability of the bidder to perform the work, and the bidder shall furnish to the Town all such information and data for this purpose as the Town may request. The Town reserves the right to reject any bid if the evidence submitted by, or investigation of such bidder fails to satisfy the Town that such bidder is properly qualified to carry out the obligations of the contract and to complete the work contemplated therein.

6. Commencement of Contract:

The successful bidder shall begin to provide as proposed upon bid award. This is bid is furnish and install equipment stated in..

7. Indemnification:

The Contractor shall hold harmless, defend, and indemnify the Town and its officers, agents, and employees against all claims, demands, actions, and suits (including all attorney fees and costs) brought against any of them arising from the Contractor's work or any subcontractor's work under the contract.

8. Wages and Labor:

The Contractor shall comply with the applicable provisions of Title 37, Chapter 13, as amended, General Laws of Rhode Island (1977 Reenactment).

9. Safety and Health Regulations:

All work contemplated is to be governed, at all times, by applicable provisions of Federal, State of Rhode Island and Town laws, regulations, and ordinances.

10. Foreign Corporations:

Attention of bidders is hereby directed to excerpts from Chapters 1 to 6 of Title 7 of the General Laws of Rhode Island, 1956, as amended, relative to the conditions precedent, etc. to carrying on business within this State for foreign corporations.

11. Bid Evaluation:

This is an evaluated bid. Bids will be evaluated on the following criteria using a weighted scale:

| | |
|---------------------------------------|-----|
| Experience in Field | 10% |
| Previous Performance | 10% |
| Bid Amount | 50% |
| Credentials/Qualifications | 10% |
| Ability to Perform Described Services | 20% |

12. Insurance:

The Contractor shall carry the insurance at his own expense:

a) General: All insurance for this contract shall be written by company (or companies) acceptable to the Town and all policies or certificates shall be submitted to the Town for examination prior to commencement of operations by the Contractor. In the event any policy or certificate, the amount of the insurance, or the company writing same are not satisfactory to the Town, the Contractor shall secure other policies or certificates in form and amount and with a company satisfactory to the Town. The Contractor shall not permit policies to be changed, cancelled, or to lapse and all policies shall include a clause to the effect that the policy shall not be subject to cancellation or a reduction in the limits of liability or amounts of insurance until notice has been sent by certified mail to the Town stating when, (not less than thirty (30) days thereafter) such cancellation or reduction shall be effective. All certificates of insurance shall be delivered to the Town contain true transcripts from the policy or policies, authenticated by the proper officer of the insurer evidencing in particular those insured, the extent of the insurance, the location and operations to which the

insurance applies, the expiration date and the above-mentioned notice of cancellation clause and including the Town as an additional insured as to the operations involved.

If any part of the contract is sublet, similar insurance shall be provided by or in behalf of the subcontractors to cover their operations. The Contractor shall be charged with the responsibility for insurance protection for all their subcontract operations and should the contractor's policy not cover each and every subcontractor, certificates of insurance acceptable to the Town covering each and every subcontractor shall be filed with said Town prior to the commencement of subcontract operations.

(b) Workers' Compensation Insurance: The Contractor shall obtain workers, compensation insurance coverage for all of its workers, employees and subcontractors either as a carrier-insured employer or a self-insured employer, as provided by State of Rhode Island Statutes. The Contractor shall maintain worker's compensation insurance coverage for the duration of the contract.

In the event the Contractor's worker' compensation insurance coverage expires during the term of the contract, the Contractor shall renew said insurance, either as a carrier-insured employer or a self-insured employer, before its expiration, and the Contractor shall provide the Town with further certification of workers, compensation insurance as renewals of said insurance occur.

(c) Comprehensive General Liability and Property Damage Insurance including Contractual Liability: The Contractor shall maintain general liability and property damage insurance that protects the Contractor and the Town and its officers, agents, and employees from any and all claims, demands, actions, and suits for damage to property or personal injury, including death, arising from the Contractor's work under the contract.

- (1) Bodily injury including accidental death-each person \$1,000,000.
- (2) Bodily injury including accidental death-each occurrence \$1,000,000.
- (3) Property Damage - each occurrence \$1,000,000.
- (4) Property Damage - aggregate during any twelve (12) months period \$1,000,000.
- (5) Comprehensive Contractor's Protective Liability, same coverage as in paragraphs (i - 5) above.
- (6) Contractor maintain during the extent of this agreement, Builders Risk Insurance with extended coverage in an amount not less than the full insurable insurable value of work. Any loss payments will made payable to the Town of North Providence and the Contractor.
- (7) Operations - premises Liability
- (8) Independent Contractor's/Town's Protective Liability
- (9) Completed Operations and products Liability
- (10) Contractual Liability

(d) Comprehensive Automobile Liability: covering all vehicles used by the Contractor in the course of the work including owned, non-owned and hired.

- (1) Bodily injury including accidental death each person \$1,000,000.
- (2) Bodily injury including accidental death-each occurrence \$1,000,000.
- (3) Property Damage - each occurrence \$1,000,000.

13. Wages and Labor:

The Contractor shall comply with the applicable provisions of Title 37, Chapter 13, as amended, General Laws of Rhode Island (1977 Reenactment).

15. Bidder Requirements

All bidders must have a minimum of 3 years' experience in the full time business of providing Wheelchair Platform Lift.

All Bidder's must have sufficient manpower, knowledge, inventory and must be able to obtain and supply all necessary materials described herein.

All necessary materials information shall be submitted for approval.

All bidders shall familiarize themselves with all materials requested.

Bidder further agrees that after notification that the bid has been accepted shall be organized to commence work upon bid award.

The Bidder will identify business entity as individual, or if doing business under an assumed name, indicate assumed name, partnership (naming partners) and indicate official capacity of person executing proposal and bid.

16. Information to Bidder

It is understood that the Town reserves the right to award the bid by item or alternate item, and further reserves the right to reject any and all proposals or parts thereof, to waive any informality in the proposals received and to accept the proposal or parts thereof, which it deems to be most favorable to the best interest of the Town.

The Purchasing Board reserves the right to reject any and all bids, to waive any informalities in the bids received and to accept the bid deemed most favorable to the interest of the Town.

17. Performance Bond

Contractor must provide at time of bid award a performance and payment bond for 100% of total of base bid amount by a company acceptable by the Town of North Providence and authorized by the State of Rhode Island to provide said bond.

18. Bid Bond

No bid bond required.

13. Wheelchair Platform Lift Specifications:

Weight Capacity minimum: 495

Speed minimum 13 FPM

Platform Type

Contractor must file with the State of Rhode Island for the decommissioning of the current unit. Contractor must remove and dispose of current lift upon approval of State of Rhode Island decommissioning. Upon completion of installation of the new proposed lift the contractor must arrange for at the contractor's expense the inspection by the State of Rhode Island.

Device must be capable or provide:

Power fold platform

Power operated loading ramps

Power barrier arms

Under platform sensing device

Emergency stop start alarm

Emergency lower device

Bi-directional ramp sensing

Minimum platform size 31.5" X 48"

Attendant hand rail

Integrated platform grab rail

Audio visual alert

Support post tower mounting

Color to chosen

Lift is to be installed by a factory train technician. Bidders must demonstrate that their company is an authorized distributor and installer of equipment proposed. Installer must be licensed by the State of Rhode Island as an elevator mechanics.

The lift is to be installed at the North Providence Pool and Fitness Center Facility, Mineral Spring Avenue, North Providence, Rhode Island 02904. Bidders are encouraged to visit the site. The facility is open Monday through Friday 8:00am – 4:00pm excluding holidays. The facility phone number to arrange a site walk through is 401-353-7007.

Handicap Lift

It is understood that the Town reserves the right to award the bid by item or alternate item, and further reserves the right to reject any and all proposals or parts thereof, to waive any informality in the proposals received and to accept the proposal or parts thereof, which it deems to be most favorable to the best interest of the Town.

Bidder further agrees that after notification that the bid has been accepted shall be organized to commence work and for immediate delivery as specified.

The Bidder will identify business entity as individual, or if doing business under an assumed name, indicate assumed name, partnership (naming partners) and indicate official capacity of person executing proposal and bid.

Bidder: _____

Number & Street: _____

City/State/Zip: _____

Signature: _____

Date: _____ Phone No.: _____

Bid Amount: _____

Manufacturer and Model Number: _____

Being a (Corporation, incorporated under)

The laws of the State of _____)

)

(Partnership _____)

(Individual _____)

Composed of officers, partners or owner as follows:

_____ (President) (Owner) (Partner/s)

Submitted by: _____

