



## *Town of North Providence*

*Bid Documents For:*

*Phone System*

*For*

*North Providence Police/Fire Complex*

*Mandatory Pre-Bid Conference February 13, 2019 11:00 a.m.*

Bids will be received at the Division of Purchasing office, 2000 Smith Street, North Providence, Rhode Island, until 9:45 A.M local time on February 20, 2019.

Bids will be opened and read aloud at 10:00 A.M.

Bids must be sealed and plainly marked "BID PHONE SYSTEM" on the outside of the envelope.

The Purchasing Board reserves the right to reject any and all bids, to waive any informalities in the bids received and to accept the bid deemed most favorable to the interest of the Town.

The following minimum specifications will apply to the device specified herein to be purchased for the Town of North Providence.

Vendors are requested to make their bids conform to these specifications. Vendors are also requested to check the device being delivered against these specifications, as the device will not be accepted unless completely equipped as specified.

It is intended that the manufacturer in the selection of components will use material and design practices that are the best available in the industry for the type of operating conditions to which the device will be subjected.

Device shall be equipped with all features required by law including but not limited to assistance to those of impaired hearing in conformance with the latest standards and requirements.

Payment will not be made until device meets all specifications.

Please refer any questions as to Specifications to Michael Mooney, Purchasing Agent, at (401) 232-0900 ext. 236.

Devices shall be completely ready and operational upon completion. Bids must include installation and included all necessary components, incidentals and labor. The manufacturer's warranty, general date, and all maintenance information shall be delivered with the device. The successful bidder shall manuals for device.

Only a firm bid will be accepted. All bids must include Installation, transportation, labor, Consultation and delivery charges to the North Providence Public Safety Complex, 1835 Mineral Spring Avenue, North Providence, Rhode Island 02904.

Any additions, deletions or variations from the following specifications must be noted. These specifications shall be construed as minimum. Should the manufacturer's current published data or specifications exceed these, they shall be considered minimum and shall be furnished. These specifications also require that the bidder furnish descriptive literature, complete specifications and all other necessary data on the equipment he proposes to furnish.

Equipment which would normally be part of the manufacturer's first grade package, not specifically set out in these specifications, and not inconsistent with these specifications, shall be made a part of these specifications referred to in the bid of the vendor or not.

Device shall be equipped with all Safety Features in conformance with the latest standards established.

## INFORMATION FOR BIDDERS

### 1. Receipt and Opening of Proposals:

Sealed proposals (bids) will be accepted in the office of the Purchasing Agent, 2000 Smith Street, North Providence, R. I. 02911 until the time indicated in the Invitation for Bids, for the services designated in the Specifications and will then be publicly opened and read. No bids received thereafter will be considered.

### 2. Form of Bid:

Proposals must be submitted on and in accordance with the bid proposal form included hereto, blank places must be filled in as noted, no change shall be made in the phraseology or in the item or items mentioned therein, must contain the name and proper address of the bidding firm, and must be signed by a responsible member of the firm with his signature and official title. Proposals, which are not complete, or contain any omissions, erasures, alterations, addition or contain irregularities of any kind, may be rejected as informal.

### 3. Submission of Bids:

(a) Envelopes containing bids must be sealed and addressed to the office of the Purchasing Agent, and must be marked with the name and address of bidder, date and hour of bid opening, and name of item in bid call.

(b) The Purchasing Agent will decide when the specified time has arrived to open bids, and no bid received thereafter will be considered.

(c) Any bidder may withdraw his bid by written request at any time prior to the advertised time for opening. Facsimile bids; amendments, or withdrawals will not be accepted.

(d) No bid may be withdrawn for a period of ninety (90) days from the date and time of opening.

(f) Negligence on the part of the bidder in preparing the bid confers no rights for the withdrawal of the bid after it has been opened.

f) Proposals received prior to the time of opening will be securely kept, unopened. No responsibility will be attached to an officer or person for the premature opening of a proposal not properly addressed and identified.

(g) three (3) copies of all documentation submitted and an electronic copy on a CD or USB flash drive.

### 4. Acceptances or Rejection of Bid Proposal:

The Town reserves the right to award the bid by item and further reserves the right to reject any and all proposals or parts thereof, to waive any informality in the proposals received and to accept the proposal, or parts thereof, which it deems to be most favorable to the best interest of the Town.

5. Qualifications of Bidder:

The Town may make such investigations as it deems necessary to determine the ability of the bidder to perform the work, and the bidder shall furnish to the Town all such information and data for this purpose as the Town may request. The Town reserves the right to reject any bid if the evidence submitted by, or investigation of such bidder fails to satisfy the Town that such bidder is properly qualified to carry out the obligations of the contract and to complete the work contemplated therein.

6. Commencement of Contract:

The successful bidder shall deliver devices within anticipated days for delivery.

7. Indemnification:

The Contractor shall hold harmless, defend, and indemnify the Town and its officers, agents, and employees against all claims, demands, actions, and suits (including all attorney fees and costs) brought against any of them arising from the Contractor's work or any subcontractor's work under the contract.

8. Wages and Labor:

The Contractor shall comply with the applicable provisions of Title 37, Chapter 13, as amended, General Laws of Rhode Island (1977 Reenactment). Prevailing wage requirements shall be adhered to. Prevailing wage statements of compliance must be provided weekly by contractor, payment will not be processed until all documentation is submitted.

9. Safety and Health Regulations:

All work contemplated is to be governed, at all times, by applicable provisions of Federal, State of Rhode Island and Town laws, regulations, and ordinances.

10. Foreign Corporations:

Attention of bidders is hereby directed to excerpts from Chapters 1 to 6 of Title 7 of the General Laws of Rhode Island, 1956, as amended, relative to the conditions precedent, etc. to carrying on business within this State for foreign corporations.

11. Bid Evaluation:

This is an evaluated bid. Bids will be evaluated on the following criteria using a weighted scale:

Experience in Field	10%
Previous Performance	20%
Bid Amount	40%
Credentials/Qualifications	10%
Ability to Perform Described Services	20%

13. Performance Bond:

A performance bond issued by a company authorized by the State of Rhode Island, in the amount of 100% of bid amount must be provided prior to performing work.

14. Pre-bid Meeting:

A Mandatory Pre-Bid Conference February 13, 2019 11:00 a.m. at the Town Hall Assembly Room, 2000 Smith Street, North Providence Rhode Island.

## **GENERAL REQUIREMENTS**

### **GENERAL**

Produce all basic electronic equipment specified herein by manufacturers of established reputation and experience who shall be able to refer to similar installations rendering satisfactory service.

Provide equipment supplied by an authorized representative/installer of the manufacturer, maintaining a service organization of qualified technicians and replacement parts. Provide proof of equipment authorization, adequate service organization must be supplied. List quantities of equipment with the submittals in order to verify that the intent of the specification will be addressed. However, approval of the submittals will in no way be construed as a verification of the contractor's count of items to be supplied.

The installing contractor shall provide a copy of his/her current telecommunications systems contractors license with each submittal. The contractor and technicians shall hold a valid license covering the type of system being installed. Failure to provide such proof will be grounds for automatic rejections of the submittals.

As it is not practical to enumerate in these specifications all details of fittings and accessory equipment required for proper operation of the system herein described, it is understood that they will be supplied by the contractor without extra compensation. Provide all fittings, terminations, etc., needed for the best performance possible at the present state-of-the-art.

### **SITE CONDITIONS:**

The site is currently under construction. Phone system contractor must coordinate with the existing contractors to perform work in the building.

### **SCOPE OF WORK**

#### **GENERAL REQUIREMENTS**

- The telephone system Integrator shall be responsible for providing a function system described herein and in the attached documents and will be held to the operational criteria. All Bidders must include in their response to this Specification any design limitations or constraints in the performance of their system as bid.

- Any and all exceptions to these Specifications and drawings must be stated on Bid submission. In the absence of exceptions, these Specifications and drawings shall be binding on the successful Bidder. Further, in the absence of exceptions, the Integrator is stating that the design and specifications for the system have been examined in detail and the Integrator is prepared to take full responsibility for the performance of the complete installation as specified.

- The following is required for NORTH PROVIDENCE PUBLIC SAFETY to consider the proposal

- The project will include a design for new Phone system for NORTH PROVIDENCE PUBLIC SAFETY or also mentioned as CUSTOMER
- It is the sole responsibility of the integrator to get all permits that are required to perform the work. No other charges will be accepted for Permits.
- It is the sole responsibility of the integrator to install the system and meet all of codes.
- It is the sole responsibility of the integrator to meet all ADA requirements where needed.
- The SOW includes a complete system for North Providence Public Safety building located in NORTH PROVIDENCE RI. CUSTOMER has the right to choose to accept one or none of the bids.
- CUSTOMER or its agents may fine the Integrator for work that isn't finished on agreed upon schedule prior to the commencing work.
- Work to commence on a date specified by the customer.
- The Integrator shall provide the latest model of equipment available at the time of installation.
- The Integrator shall provide and install all systems to conform to CUSTOMER Telephone System Standards.
- No custom-fabricated products are allowed.
- Integrator shall supply all product cut sheets for all products and materials.
- Integrator should account for all shipping costs and all required permits and fees.
- This proposal should include all required bucket truck, boom lift or any other equipment needed to complete the job.

**PRINCIPAL WORK IN THIS SECTION**

- A. The Work includes the supply and installation of all components, specified or not, for a complete and working Phone system and infrastructure to support all existing off premise

extensions connected to the system as well as the connectivity to existing PBX systems located in the Town.

B. The Work includes the integration with the existing Public Safety Phone system and all of its components to function at both locations simultaneously as described in the scope of work.

C. The Work includes, but is not limited to, the supply and installation of:

1. Main PBX included required additional chassis to accommodate appropriate build out of required ports and accessories
2. Wall mounted racks and supports as required
3. Cable organization components where needed
4. Analog desktop/Wall mounted user devices
5. Digital 6 button, 12 Button, 24 Button desktop/Wall mounted user devices
6. DSS console additions where specified
7. Remote headset and controls where specified
8. Voice mail system (150 users)
9. Phone system audit software
10. Cell phone Application (smartphone Client)
11. Onsite wifi handsets
12. Connectivity to 3 separate PA paging systems (provided by others)
13. Provide all necessary Analog, Digital, IP Ports and Licenses
14. Provide 4 additional trunk ports and licenses beyond connected equipment for expansion of use
15. Provide 8 additional analog ports and licenses beyond connected equipment for expansion of use
16. Provide 8 additional digital ports and licenses beyond connected equipment for expansion of use
17. Provide 8 additional IP licenses beyond connected equipment for expansion of use
18. Provide all necessary Trunk ports and PRI connections
19. All necessary programming and OS software Licenses
20. Installing and mount of user devices where specified on drawing
21. Connecting to Telephone service provider DMARC
22. Provide 1 backup Analog, Digital, PRI, and Trunk port card
23. Provide 1 backup VM storage card
24. External amplified ringer for Fire Station Apparatus Room



D. The Work also includes, but is not limited to:

1. Software installation and configuration
2. Hardware install and configuration
3. Any cables and installation of cables needed for accessories to connect components of the system such as External ringers ect..
4. Responsibility to communication and Schedule with Cox Communications for all integration with service provider and cutovers required
5. Creating Day/Night operations

E. Staff Training

1. Provide System Administrator Training to include but not limited to
  - a. PBX System programming and configuration
  - b. Voice Mail system programming and configuration
  - c. Phone System audit reporting software
  - d. Auto Attendant programming and changes
2. Provide System Operator Training
3. Provide End User training to include but not limited to
  - a. Answering/Calling/ preset button setup
  - b. Voice mail setup
  - c. Voicemail system access from inside and off site
4. Technical Staff training to include but not limited to
  - a. Wiring configurations and DMARCS
  - b. Trunk connections
  - c. Extension locations and numbering
  - d. System configurations
  - e. Backup system operations
5. Supply and installation of all cables, jacks, connectors needed to connect system to
  - a. Phone Service Providers DMARCS
  - b. Paging system DEMARCS
  - c. End user devices

6. Supply and Installation of all backup phone system devices, cables, plates, and jacks needed in the Dispatch Center as described by the Communications Director
7. Make proper pin-out connections to keystone jacks at phone locations where needed
8. Include all Analog, Digital, and IP port cards and subscription licensing for total amount of equipment used in the system as well as 10 additional card ports and licenses for each port type
9. Include PRI Connection card as required by COX Communications
10. Include Analog Trunk cards as required for connectivity to COX Communications DMARC
11. Provide backup Trunk and port cards as described in this document
12. Provide Identification and labeling of all system cables and punch-downs
13. Provide all testing of all cables and devices
14. Provide complete manuals of the following
  - a. End user operating manual
  - b. End user device manual
  - c. System programming manual
  - d. System installation manual
  - e. Voice mail system configuration/programming manual
  - f. Voice mail installation manual

#### **TELEPHONE SYSTEM DESCRIPTION**

- A. The Telephone System shall consist of a new PBX and Voice Mail Server capable of providing connections to Analog, Digital, and IP phone end user devices.
- B. Integrator shall provide cut sheets, sample equipment and drawing at no additional charge to the customer to assist in the approval process.

- C. New system shall consist of new Analog wall and desktop phones that shall be made of commercial grade material and for commercial grade use. Some analog phone as described in the phone type list shall be “RED” in color to identify its purpose.
- D. The addition of any tip-ring power amplifiers required to ring OPX locations for analog phones shall be included. Must support SIP, Analog trunk, and PRI connections from Telephone service provider
- E. Shall provide the wifi handheld devices as described in end user device list
- F. Shall provide 60-line DSS consoles as described in end user device list
- G. Shall provide desktop computer clients as required
- H. Shall provide management/audit software to for tracking of calls as they are received by the PRI or Trunk and follow its routing throughout the system to the end user and Vmail system. This shall be in a reportable format that can be printed and include date and time stamp for each change in routing.

**APPROVED MANUFACTURER**

- A. NEC  
NO Alternates

**SCOPE OF WORK**

- A. PBX and all of its component
  - a. Shall be mounted in the Server Room at the location determined by the Communications Director
  - b. Shall have all of its wiring DMARCs mounted in the server room and labeled with PBX port Number (Not extension number)
  - c. Punch downs either 66 or 100 blocks shall be included
  - d. Punch downs shall have connector clips to be able to connect pairs to voice recording system

- e. Shall provide connection to town Networks for communication between new PBX and existing PBX locations throughout the town
- f. Shall support minimum of 30 Analog Tip-Ring inputs (TRUNKS)
- g. Shall support the amount of analog extensions as described in attached extension list
- h. Shall support the amount of digital extensions as described in attached extension list
- i. Shall support the amount of IP extensions as described in attached extension list
- j. Shall support PRI operation
- k. Shall support Voice Mail Integration with Auto Attendant Operation
- l. Shall support the amount of Virtual Extensions as described in attached extension list

**B. End user Devices**

- a. Phones will be installed at locations according to drawings
- b. Phones will be labeled with their appropriate button plans
- c. Phone that require wall mounting shall include wall mounting brackets as requested by the manufacturer
- d. Handset cords in dispatch shall be longer in length
- e. Provide all programming of devices to include but not limited to paging zones, restricted calling access

**C. PAGING**

- a. Provide at least 3 paging zone connections to 3 separate PA amplifiers (amplifiers provided by other) these amplifiers will be located in the server room. Shall include all and any hardware or cables required to connect to amplifiers
- b. Provided additional internal paging zones to digital phones

#### D. OPX

- a. Provide requires ports and licenses for Off Premise Extensions as described in attached extension list
- b. Provide any required analog ring boosters at PBX and OPX locations in order to properly ring analog phones located off site

#### E. BACKUP PHONES

- a. Shall provide and install analog backup wall phones located in Dispatch Center as described in attached extension list
- b. Backup phones shall have a visual flasher on each phone handset that will activate upon incoming call. This flasher shall be visible by dispatcher where phone is mounted
- c. Backup phones shall have a ringer on/off button located on the phone that when in the off position the phone will not ring but flasher will function upon an incoming call. But when the dispatcher moves to the on position the phone will produce an audible ring as well as flash upon an incoming call
- d. Shall provide all wiring and termination blocks for backup phones from Dispatch Center to Server room

#### F. WIRING

- a. All end user devices will have cat6 wiring and Keystone jack in place at each extension location however the jack may need to be punched down with the proper pin-out as required by the phone system. It shall be the responsibility of the phone system Integrator to made such connections with the proper color code and pin-out
- b. Any server room jumpers or blocks needed to connect the phone system to the PA systems, COX DMRACs, or Phone low voltage wiring DMARCs shall be the responsibility of the Phone system Integrator

- c. Wiring between building phone port punch downs and PBX provided punch downs shall be color coded as follows
  - 1. Blue- Analog extension
  - 2. RED- Digital extension
  - 3. Orange- Trunk line
  - 4. Green- to recording system
- d. An additional jumper wire spool of 250 feet of each color code shall be included and mounted at DMARC
- e. Connections to the PA systems shall include line balancing transformers

#### G. Voice Mail

- a. Voice Mail System shall be an integrated part of the phone system manufacturer and not a aftermarket or 3<sup>rd</sup> party component
- b. Shall provide minimum of 160 users
- c. Shall have minimum of 100 hours of storage
- d. Shall provide a minimum of 8 Auto Attendant menus
- e. Shall provide a minimum of 10 Auto Attendant sub menus
- f. Shall provide retrieval of messages from outside the system
- g. Shall provide email notification of a received Voice Mail and allow user through email to play message that was left
- h. Shall allow the importing of .wav or other type of media files for use as Auto attendant messages or sub menu items
- i. Allow restriction to user mailbox storage

#### H. PROGRAMMING

- a. All programming of PBX and hardware components shall be included
- b. All programming of end user devices shall be included

- c. All programming to connect to network shall be provided
- d. All reprogramming of IP OPX devices shall be included if needed
- e. All voice mail and Auto attendant programming as needed shall be provided
- f. Complete PBX and Voice Mail system backups shall be provided at the completion of system
- g. Backup Thumb drive shall be provided at PBX location

#### I. INTEGRATION

- a. The phone integrator is responsible for any and all man-hours required to work with COX Communications Technicians to provide a complete system connection to their PRI and Analog Trunk equipment
- b. The Integrator is responsible for any and all man-hours required to work with the owners Network personal and vendors to provide a complete system connection to all off site locations, existing town located PBX systems, as well as network wifi and email server
- c. Provide all integration between phone system and voice mail server
- d. Include all man-hours for education and discovery of existing systems and its full operation, configuration, wiring, and functionality including end user devices especially in the Dispatch Center
- e. Provided a detailed documented Logistical plan on cutover and synchronization including timelines and events. All man-hours required for discussion, planning, decisions, and approvals of Logistic plan with Communications Department Officials shall be included

#### J. SOFTWARE

- a. All PBX System software (including programming) shall be included and presented in digital form of disc and or USB thumb drive

- b. All Voicemail system software (including programming) shall be included and presented in digital form of disc and or USB thumb drive
- c. All License keys and master passwords for any and all software shall be included

#### K. TEMPORARY OPERATION

The Phone integrator will be responsible to insure all new phone equipment in the new Public Safety complex works simultaneously with the existing Public Safety Complex PBX and all of its systems. Any and all man-hours required to program new systems and existing systems shall be included. Then the reprogramming of systems after relocation shall also be included.

#### L. CERTIFICATION

- a. Integrator shall Include a letter of certification from the manufacturer that the installer is certified and approved for such system
- b. Integrator and their installer must show at least (5) five other similar projects. This project must include the installation of OPX locations and campus-type multiple sight design systems. Also must show the ability to relocate a Public Safety Emergency 911 operation while operation must continue without being interrupted
- c. Installer must have no less than 3 certified and licensed technicians that are full time employees of the installation company. They shall also be able to provide documents of such full time employment
- d. A list of all employees working on this project shall be provided to the Colonel of the North Providence Police Department. Those employees shall approve of a security background check as required by the Colonel of the North Providence Police Dept

#### M. HISTORY

- a. The Phone System Integrator , System Installer, System Service Provider shall have a minimum of five (5) years experience with similar types of systems and equipment



- b. Phone System Installer shall provide a list of at least 5 other similar systems reference contacts upon request of the town

#### N. TESTING

- a. After work is completed, and prior to requesting the Acceptance Test, Integrator shall conduct a final inspection and pre-test all equipment and system features. Integrator shall correct any deficiencies discovered as the result of the inspection and pre-test
- b. During Acceptance Test, Integrator shall demonstrate all equipment and system features to Consultant. Integrator shall remove and reinstall covers, open and restore wiring connections, operate equipment, and perform other reasonable work as requested by Consultant during the Acceptance Test
- c. Any portions of the work found to be deficient or not in compliance with the Contract Documents will be rejected
- d. Acceptance Test shall be scheduled within 10 business days with the consultant or CUSTOMER representative
- e. Technicians performing the Acceptance Test shall have been involved in the installation of this project and shall be thoroughly familiar with all aspects of the work
- f. Should the systems not be ready for testing by the Integrator at the date(s) and time(s) indicated by the Document, system acceptance testing may be rescheduled at the sole discretion of the Consultant. The Integrator shall pay for the labor and expenses of the town Communications Dept Personnel and other project team members assembled at the project site for the purpose of system acceptance testing for the date(s) of the original of the scheduled testing plus the labor and expenses of the town Communications Dept Personnel and other project team members for the rescheduled Testing date(s). The labor rate for the town Communications Dept Personnel shall be a flat rate of \$200.00/hour. Other project team member labor costs shall be at their respective published rates. CUSTOMER shall be entitled to deduct any money owing to the Integrator, or other project team members under this contract from any sum which may become due or is payable to the Integrator under this Contract for the purposes of satisfying the charges listed above

O. SERVICE/WARRANTY

- a. Installer/ Service company must be within 25 driving miles of the Town of North Providence
- b. Installer/ Service company shall have Technicians on call 24 hour a day within a 30 minute response time to North Providence
- c. Installer/ Service company must have live person answering a support or trouble hotline 24 hours a day
- d. Installer / Service Company shall have an online work order system that documents work order requests that are time stamped and not removable. Son line system shall include comment/reply messages, the attachment of documents and photos.
- e. Installer/Service Company must have the following parts in stock on normal occasions
  - i. Power Supply
  - ii. PRi Card
  - iii. Voice mail card
  - iv. Analog port card
  - v. Digital port card
  - vi. NIC port card
  - vii. 12/24 button Digital extensions

It is understood that the Town reserves the right to award the bid by item or alternate item, and further reserves the right to reject any and all proposals or parts thereof, to waive any informality in the proposals received and to accept the proposal or parts thereof, which it deems to be most favorable to the best interest of the Town.

Bidder further agrees that after notification that the bid has been accepted shall be organized to commence work and for immediate delivery as specified.

The Bidder will identify business entity as individual, or if doing business under an assumed name, indicate assumed name, partnership (naming partners) and indicate official capacity of person executing proposal and bid.

**Quotation amount: furnish and install Phone system: \$** \_\_\_\_\_

Anticipated days for completion from time of award: \_\_\_\_\_

Does purposed equipment meet bid specifications: Yes \_\_\_\_\_ No \_\_\_\_\_

Bidder: \_\_\_\_\_

Number & Street: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Official Submitting this Document Name Printed: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_ Phone No.: \_\_\_\_\_

Email Address: \_\_\_\_\_

Company years of experience in this field: \_\_\_\_\_

Project Manager for this project: \_\_\_\_\_

Years of Experience of Project Manager: \_\_\_\_\_

Qualifications and Credentials of Project Manager: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_



STATEMENT OF INSURANCE

The undersigned, will write and furnish to the Town of North Providence, Rhode Island, Contractor's Comprehensive General Liability and Property Damage Insurance, including Owner's Protective, in the amount of not less than \$1,000,000.00 and Automobile Liability, Comprehensive Form, Bodily Injury and Property Damaged Combined, in the amount of not less than \$1,000,000.00.

NAME OF INSURANCE COMPANY: \_\_\_\_\_

NUMBER & STREET: \_\_\_\_\_

CITY/STATE/ZIP: \_\_\_\_\_

SIGNATURE OF COMPANY OFFICIAL: \_\_\_\_\_

TITLE: \_\_\_\_\_ DATE: \_\_\_\_\_

PHONE NO.: \_\_\_\_\_

BIDDER: \_\_\_\_\_

BY: \_\_\_\_\_

THE BIDDER SHALL STATE SIMILAR CONTRACTS PERFORMED

Page 1

Name of Agency: \_\_\_\_\_

Amount of Contract: \$ \_\_\_\_\_

Name, position, address and telephone number of Official who supervised work:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Name of Agency: \_\_\_\_\_

Amount of Contract: \$ \_\_\_\_\_

Name, position, address and telephone number of Official who supervised work:

\_\_\_\_\_  
\_\_\_\_\_  
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\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

BIDDER: \_\_\_\_\_

BY: \_\_\_\_\_

THE BIDDER SHALL STATE SIMILAR CONTRACTS PERFORMED

Page 2

Name of Agency: \_\_\_\_\_

Amount of Contract: \$ \_\_\_\_\_

Name, position, address and telephone number of Official who supervised work:

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\_\_\_\_\_  
\_\_\_\_\_

Name of Agency: \_\_\_\_\_

Amount of Contract: \$ \_\_\_\_\_

Name, position, address and telephone number of Official who supervised work:

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\_\_\_\_\_  
\_\_\_\_\_

BIDDER: \_\_\_\_\_

BY: \_\_\_\_\_

THE BIDDER SHALL STATE SIMILAR CONTRACTS PERFORMED

Page 3

Name of Agency: \_\_\_\_\_

Amount of Contract: \$ \_\_\_\_\_

Name, position, address and telephone number of Official who supervised work:

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Name of Agency: \_\_\_\_\_

Amount of Contract: \$ \_\_\_\_\_

Name, position, address and telephone number of Official who supervised work:

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\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

BIDDER: \_\_\_\_\_

BY: \_\_\_\_\_



THE BIDDER SHALL STATE THE NAMES OF ALL SUBCONTRACTORS THAT HE PROPOSES TO USE

Proposed Subcontractor: (If none, write "None")  
NAME: \_\_\_\_\_

NUMBER & STREET: \_\_\_\_\_

CITY/STATE/ZIP: \_\_\_\_\_

SERVICE TO BE PROVIDING:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Proposed Subcontractor: (If none, write "None")  
NAME: \_\_\_\_\_

NUMBER & STREET: \_\_\_\_\_

CITY/STATE/ZIP: \_\_\_\_\_

SERVICE TO BE PROVIDING:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

This is to certify that the name/s of the above-mentioned subcontractors are submitted with full knowledge and consent of the respective parties.

BIDDER: \_\_\_\_\_

BY: \_\_\_\_\_