



## **Town of North Providence**

### **40x40 Commercial Tent**

Proposals will be received at the Office of the Purchasing Agent, 2000 Smith Street, North Providence, Rhode Island, ground floor, until 10:45 a.m. on December 6, 2022.  
Proposals will be opened at 11:00 a.m.

Proposals must be sealed and plainly marked on the outside of the envelope what is being bid upon.

The Purchasing Board reserves the right to reject any all bids, to waive any informalities in the bids received and to accept the bid deemed most favorable to the interest of the Town.

## INFORMATION FOR BIDDERS

### 1. Receipt and Opening of Proposals:

Sealed proposals (bids) will be accepted in the office of the Purchasing Agent, Town Hall, 2000 Smith Street, North Providence, R.I. until the time indicated in the Invitation for Bids, for the services designated in the Specifications and will then be publicly opened and read. No bids received thereafter will be considered.

### 2. Form of Bid

Proposals must be submitted on and in accordance with the bid proposal form included hereto, blank places must be filled in as noted, no change shall be made in the phraseology or in the item or items mentioned therein, must contain the name and proper address of the bidding firm, and must be signed by a responsible member of the firm with his signature and official title. Proposals, which are not complete, or contain any omissions, erasures, alterations, addition or contain irregularities of any kind, may be rejected as informal.

### 3. Submission of Bids:

(a) Envelopes containing bids must be sealed and addressed to the office of the Purchasing Agent, and must be marked with the name and address of bidder, date and hour of bid opening, and name of item in bid call.

(b) The Purchasing Agent will decide when the specified time has arrived to open bids, and no bid received thereafter will be considered.

(c) Any bidder may withdraw his bid by written request at any time prior to the advertised time for opening. Telephone bids, amendments, or withdrawals will not be accepted.

(d) No bid may be withdrawn for a period of ninety (90) days from the date and time of opening.

(e) Negligence on the part of the bidder in preparing the bid confers no rights for the withdrawal of the bid after it has been opened.

(f) Proposals received prior to the time of opening will be securely kept, unopened. No responsibility will be attached to an officer or person for the premature opening of a proposal not properly addressed and identified.

(g) Tow (2) copies of all documentation submitted.

4. Acceptance or Rejection of Bid Proposal:

The Town reserves the right to award the bid by item and further reserves the right to reject any and all proposals or parts thereof, to waive any informality in the proposals received and to accept the proposal, cut parts thereof, which it deems to be most favorable to the best interest of the Town.

5. Qualifications of Bidder:

The Town may make such investigations as it deems necessary to determine the ability of the bidder to perform the work, and the bidder shall furnish to the Town all such information and data for this purpose as the Town may request. The Town reserves the right to reject any bid if the evidence submitted by, or investigation of such bidder fails to satisfy the Town that such bidder is properly qualified to carry out the obligations of the contract and to complete the work contemplated therein.

6. Supplementary Instructions to Bidders:

The bidder's attention is directed to the fact that all applicable State Laws, municipal ordinances, and the rules and regulations of all authorities having jurisdiction over construction of the project shall apply to the material throughout and they will be deemed to be included in the material the same as though herein written out in full.

7. State Sales and Use Tax Exemption:

The owner hereby affirms that, in accordance with the Rhode Island Sales and Use Tax Laws, it is in possession of a bonafide Exemption Certificate.

Bidders and their Subcontractors and material suppliers shall not include in their Bids any Rhode Island State Sales and Use Taxes relative to the performance of the work that is covered by the exemption.

8. Commencement of Contract:

The successful bidder shall supply said service or product as soon as possible.

9. Bid Evaluation

This is an evaluated bid. Bids will be evaluated on the following criteria.

Bids shall be evaluated on the following criteria using a weighted scale, value's stated below:

Availability of Product	20%
Bid Amount:	70%
Quality of Product:	10%

Description of Item to be bid:

40 x 40 Commercial Tent with Sides

Color: White preferred

Delivery of item included in bid