

APPENDIX F. BID AMOUNT SUBMISSION

PRICE PROPOSAL FORMS

All forms for the Price Proposal Submission are included in the following pages and listed below. They must be submitted in the Proposal Envelope. Fill out all sections completely including quantities, unit costs, lump sum costs, percentages and other information requested.

Attached:

1. Form A - Construction Manager Services Fee Proposal Form
2. Form B - Schedule of Construction Management Costs – Pre-Construction Phase
3. Form C - Schedule of Construction Management Costs – Construction Phase

In addition to providing print copies of forms A, B and C, the Offeror shall include non-PDF (MS Excel or Word) files for Forms A, B and C on a Flash drive packaged inside the Proposal Envelope for the one original signed copy.

4.3 INSTRUCTIONS FOR COMPLETING THE PRICE PROPOSAL FORMS

A. Form A Instructions

This form summarizes all CM Services based on Forms (B) and (C) to provide a Total Cost of Construction Management. Fee / Profit is to include CM's profit and overhead, expressed as a fixed fee – LUMP SUM. This fixed fee and subsequent progress payments of the fixed fee is NOT to be construed as a percentage of the construction cost of the work. If the construction cost exceeds the listed value, the CM fee will remain fixed. The CM Fee can only be adjusted via an approved Change Order to the Contract.

B. Form B Instructions

List the Pre-Construction Phase management costs as a schedule of values. CM is to list all applicable staff members; Consultants (if applicable), Pre-Construction General Conditions and any “other” costs that may be applicable.

Personnel costs are to include all mark-ups for wages, insurance, taxes, and benefits for the proposed personnel identified as performing preconstruction services. In addition, the CM is to also include any component of a CM Fee within the rates. Note – the CM shall not be entitled to any portion of the CM Fee for performing preconstruction phase services.

Preconstruction General Conditions Expenses should be a lump sum amount and shall include all expenses related to preconstruction services not identified as part of the personnel costs. The Preconstruction Services Lump sum is to be a “monthly” amount. The CM shall pay for all expenses relating to the Prequalification of Trade Contractors and Prequalification and Procurement of all other Subcontracts as part of the Preconstruction General Conditions cost. The Preconstruction General Conditions cost shall not include the reproduction cost of the

plans and specifications for the Request for Bids for Filed Sub-Bid Trade Contractors. The Preconstruction General Conditions should include the reproduction cost of plans and specifications that will be utilized by the CM for non Sub-Bid Trade Subcontractors. Costs for obtaining bidding documents shall be borne by the filed Sub-Bid Trade Contractors.

The Pre-Construction services period and the Pre-Construction Services Costs on Form A, are based on **9 months** of Pre-Construction Services. In the event conditions arise that cause the Pre-Construction period to be longer than estimated, the Awarding Authority reserves the right to negotiate a revision to the monthly amount for providing pre-construction phase services, to reflect any changes in the CM's work load during the extended Pre-Construction Phase period, including an appropriate reduction in the value of the CM's monthly Pre-Construction Services amount.

C. Form C Instructions

Lists all Construction Management and General Conditions costs during the Construction Phase. General Conditions are to be scheduled and values attached as indicated. Cost of Work items will be formulated during the Pre-Construction phase and values assigned. This fixed cost and subsequent progress payments are NOT to be construed as a percentage of the construction cost of the work. If the construction cost exceeds the listed value, the General Conditions Cost will remain fixed. The General Conditions can only be adjusted via an approved Change Order to the Contract. **The CM is to include a specific value assigned to Builders Risk Insurance as part of its total General Conditions Costs. The Owner may elect to provide Builders Risk Insurance through the Awarding Authority. If the Owner elects to provide this insurance coverage, the specified value assigned by the CM as part of its General Conditions cost will be deducted accordingly.**

It is acceptable for the CM to elect to provide an alternate FORM C set of general conditions values based on an alternate schedule; however, this alternate FORM C is in addition to a FORM C based on the current project schedule.

FORM A

CONSTRUCTION MANAGER SERVICES FEE PROPOSAL FORM

**NORTH PROVIDENCE SCHOOL UPGRADES – CENTERDALE, GREYSTONE & WHELAN
ELEMENTARY SCHOOLS**

PRECONSTRUCTION PHASE:

Preconstruction Services Fee: \$ _____ per month for _____ months = _____

Preconstruction Services Cost of: _____ (Line 1)

CONSTRUCTION PHASE:

Fee / Profit _____ (Line 2)

General Conditions _____ (Line 3)
(provide schedule of values)

TOTAL COST OF CONSTRUCTION MANAGEMENT \$ _____
(Total of lines 1-3)

Firm Name: _____

By: _____
(Signature of Authorized Representative)

Title: _____

Date: _____

FORM B

SCHEDULE OF CONSTRUCTION MANAGEMENT COSTS - PRECONSTRUCTION PHASE

| Description | Rate / hr | Amount of hours allocated / month | Total / month |
|---|-----------|---|---------------|
| List Pre-Con Staff members w/ titles | | | |
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| | | Total / month Pre Construction costs for Staff Members | |
| List Consultant costs (if applicable) | | | |
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| | | Total / month Consultant costs | |
| List Pre-Construction General Conditions | | | |
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| | | | |
| | | Total / month Pre-Construction General Conditions | |
| List "other" Pre-Construction costs (if applicable) | | | |
| | | | |
| | | | |
| | | | |
| | | Total / month Cost of Preconstruction Services | |

FORM C

SCHEDULE OF CONSTRUCTION MANAGEMENT COSTS - CONSTRUCTION PHASE

| Description | Fee / Profit | General Conditions | Cost of work |
|--|--------------|--------------------|--------------|
| Fee / Profit | | | |
| Officers salaries and benefits | x | | |
| All home office expenses and salaries | x | | |
| Subcontractor solicitations and negotiations | x | | |
| Computer IT time / software (office) | x | | |

a = b x c

Provide hours and rates for all General Conditions Direct Personnel

| General Conditions | Fee / Profit | General Conditions | Cost of work | General Conditions Schedule of values | | |
|--|--------------|--------------------|--------------|---------------------------------------|-------|------|
| Builders risk Insurance | | x | | \$ - | | |
| GL Insurance | | x | | \$ - | | |
| Surety bonds (in addition - provide rate) | | x | | \$ - | b | c |
| Project Executive salary | | x | | \$ - | Hours | Rate |
| Senior Project Manager salary | | x | | \$ - | | |
| Project Manager / ASST PM salary | | x | | \$ - | | |
| Project Engineer | | x | | \$ - | | |
| Project Engineer - change event manager | | x | | \$ - | | |
| Superintendent salary | | x | | \$ - | | |
| Asst Supt / Mech salary | | x | | \$ - | | |
| "Other" - list if applicable | | x | | \$ - | | |
| Scheduler | | x | | \$ - | | |
| Accounting | | x | | \$ - | | |
| On site clerical | | x | | \$ - | | |
| Safety personnel | | x | | \$ - | | |
| SWPPP Engineering, advisement services | | x | | \$ - | | |
| Telephone, fax and site communication | | x | | \$ - | | |
| Misc expenses, Travel, Meals, etc. | | x | | \$ - | | |
| Reprographics, record drawings, photography | | x | | \$ - | | |
| Management of plans and specifications | | x | | \$ - | | |
| Postage, shipping, and courier service | | x | | \$ - | | |
| Computer IT time, maintenance / software (field office) | | x | | \$ - | | |
| Rental costs of trailer(s) equipment | | x | | \$ - | | |
| Field Offices for CM and A/E-OWNER | | x | | \$ - | | |
| Field Office utility connection and usage | | x | | \$ - | | |
| Field office [A/E-OPM offices included] supplies, equipment, furniture | | x | | \$ - | | |
| Punch list and warranty work supervision | | x | | \$ - | | |
| Building layout, control and engineering | | x | | \$ - | | |
| Attendance and management of all project related mtgs | | x | | \$ - | | |
| "Other" - List if any | | x | | \$ - | | |
| General Conditions Total > | | | | \$ - | | |

Cost of Work (general/project requirements)

| | | | |
|---|--|--|---|
| Misc site/building exploratory work | | | x |
| CORI implementation and management | | | x |
| Project and site traffic signage | | | x |
| Job site safety and protection (non personnel) | | | x |
| Police details | | | x |
| Dust control | | | x |
| Watchmen and security | | | x |
| Temp barriers, enclosures, walkways, stairs | | | x |
| Interim air quality management and readings | | | x |
| Temp. utility connections (not related to field trailers) | | | x |
| Temp. utility consumption (not related to field trailers) | | | x |
| Temp. sanitary facilities | | | x |
| Permanent utility costs | | | x |
| Construction fencing | | | x |
| Debris removal and dumpsters | | | x |
| Interim and final cleaning for site and building | | | x |
| Subcontractor insurance / bonds | | | x |
| Subcontracts (material, equipment and labor) | | | x |
| Permitting | | | x |
| Winter conditions (may be assigned as an owners allow) | | | x |
| Staging and hoisting | | | x |

