

The Overlook at Meehan

Terms & Conditions

Venue Hours of Operation

The Overlook at Meehan is open all year round, Monday-Sunday, 8:00 am - 12:00 am for bookings. The Overlook is closed on all major holidays.

Space Use and Capacity (*Current Covid-19 guidelines will apply.*)

Max Capacity: 120 guests can be seated at 12 tables of 10 (60" rounds) or 10 tables of 12 (72" rounds) with a small dance floor. For 100 guests there is a medium dance floor and 80 guests a large dance floor. 250 guest standing room only. The deck can hold 56 guests or 32 guests if additional tables are added.

Deposit to Secure the Reservation of Your Date

We cannot reserve any date until the NON –REFUNDABLE 50% deposit has been received and contract is signed. This payment will be applied to your final bill.

Cancellation Policy

Client must provide a 90 day cancellation notice in order to receive a credit for a future date.

Fee Schedule

Rental Rates	Monday-Thursday	Friday	Saturday	Sunday (8am-3pm)	Sunday
North Providence Resident	\$600 6 hours	\$1,200 8 hours	\$1,600 8 hours	\$700 6 hours	\$1,400 8 hours
With Ceremony	\$1,000	\$1,600	\$2,000	\$1,100	\$1,800
Non-Resident	\$700 6 hours	\$1,400 8 hours	\$1,800 8 hours	\$800 6 hours	\$1,600 8 hours
With Ceremony	\$1,100	\$1,800	\$2,200	\$1,200	\$2,000
	\$100/hour for any additional hour				

Check or Money Order made payable to: **Town of North Providence**

Wedding Ceremony

There is a \$400 fee for an on-site ceremony (rain or shine). Fee includes the use of the Amphitheatre, Overlook Beach Front, Gazebo, maintenance of the grounds, a site supervisor, restrooms, and a 1 hour rehearsal (within the week of the reserved date). Ceremony chairs are included.

Food and Beverage Regulation

The sale and service of alcoholic beverages is strictly regulated by the Rhode Island State Liquor Control Board. ***All alcohol must be brought in and served, by a "Class P" licensed, insured, and certified caterer or company.*** No alcohol may be purchased for, or served to any guest under the age of 21. The Overlook at Meehan requires that all liquor regulations are adhered to by a licensed caterer. Events served with alcohol are limited to 4.5 hours of bar time. All liquor consumption must cease 30 minutes before the event ends.

Prepared food, bottled/package water, soda, and soft drinks is allowed. ***Raw foods, opened containers/packages, or alcohol brought in by any individual, client or guest is not allowed.***

Contracted Vendors and Performers

Clients are responsible to ensure that all contracted vendors and performers act in accordance with all local and state laws, regulations and ordinances. The Overlook at Meehan shall not honor any demands or arrangements made for, or by, a third party contract unless written consent of client.

The client shall be held responsible for damage caused to park property by a contracted vendor or performer. Any items brought in, from a vendor, must be taken off-site at the end of the event.

All food and alcohol vendors' must submit current valid business license and insurance to be approved. Each vendors' names must be listed on the contract before final payment. **Vendors must add Town of North Providence, 2000 Smith St North Providence, RI 02911 as an additional insurer.**

Liability and Damage Policy

Client shall defend, indemnify, and hold harmless the Town of North Providence, its employees from and against any and all claims, suits, actions, or liabilities for injury or death of any person, or for loss or damage to property, which arises out of Clients use of Premises.

Appointment Schedule

The Overlook at Meehan provides the following (4) appointments to each client: (1) tour, (2) deposit, (3) vendors, and (4) final payment with room setup. The tour, deposit, and vendors appointments are made at a compromised date and time scheduled with 24 hours' notice.

The Final Payment will be due 1 month prior to the event date.

Decorations, Displays, Entertainment and Audio/Visual

All displays and decorations are subject to approval by The Overlook at Meehan representative. Items and tools used for decorations must be brought in by the client. Chairs and tables are NOT to be used as a tool for use of decorations. Nothing may be tacked, pinned, taped, stapled, etc. to anything for any reason. Any type of confetti, glitter, or table scatter is **NOT** allowed. Any damage done to the facility will result in proper compensation by client.

Decorating and setting up for your event will begin at the start time of your reservation. Client/caterer is NOT allowed to drop off items or do any type of setup until their reserved time. All decorations and items must be removed before exiting.

Placing items such as signage or balloons from street to venue is acceptable as long as items are removed before exiting.

Dimensions/Table Size Variations

Room: 50'L x 40'W x 8'H. Back walls are 14'W x 8'H. Mantle is 7'L

Amphitheatre: 25' L x 18' W x 14' H (Front) / 10' (Back)

Deck: 80' L x 10' W (overhang) / 60'L x 10'W (extension)

Rental includes the use of any of the following: 72" round tables, 60" round tables, 36" round table, 30" round tables, 6' rectangle tables, 8' rectangle tables, 4' tables, and 120 cushioned metal chairs (inside only).

Smoking Policy

By Rhode Island State Law, The Overlook at Meehan is a non-smoking facility. Smoking is prohibited in all areas inside the space. Smoking is permitted only in designated outdoor areas.