

Stone House at Notte *Terms & Conditions*

Venue Hours of Operation: 2 Governor Notte Parkway (Building # 1), North Providence, RI 02904

Stone House at Notte is available for rentals Monday-Sunday, 9:00 a.m. - 12:00 a.m. and closed on all major holidays. All venue visits and payments are by appointment only.

Capacity

Indoors: 80 guests, seated. Outdoors: 24 guests, seated.

Fee Schedule: Payments are Check or Money Order only to: Town of North Providence

Rental Rates	<u>Mon-Thurs</u> 6 hours	<u>Friday</u> 8 hours	<u>Saturday</u> 8 hours	<u>Sunday a.m.</u> (9 a.m. - 3 p.m.)	<u>Sunday p.m.</u> 8 hours
North Providence Resident	\$500	\$600	\$800	\$500	\$700
with Outdoor Ceremony	\$700	\$800	\$1,000	\$700	\$900
Non-Resident	\$600	\$800	\$1,000	\$600	\$900
with Outdoor Ceremony	\$800	\$1,000	\$1,200	\$800	\$1,100
\$100/Additional Hour: Must connect with Rental Time Frame					

Wedding Ceremony

There is a \$200 fee for an outdoor ceremony (rain or shine). Fee includes the use of the Pond Front, white garden chairs, and a rehearsal (within the week of the reserved date). In case of rain, ceremony will be moved inside and will take place in front of the fireplace. Artificial materials are not allowed to be thrown outdoors.

Deposit to Secure the Reservation of Your Date & Final Payment

We cannot reserve any date until the NON-REFUNDABLE 50% deposit has been received and contract is signed. This payment will be applied to your final bill. **The Final Payment will be due 1 month prior to the event date.**

Cancellation Policy

Client must provide a 90-day cancellation notice in order to receive a credit towards a future event. This credit has no expiration. However, this amount will be applied to the up to date rental rate.

Tables, Chairs & Dimensions

Tables and chairs are included with the rental. Linens, chinaware, glasses, etc. are **brought in** by host/vendors.

(8) 60" round tables: seats 8-10	(2) 30" round
(12) 8' rectangle tables	(1) 5' half-moon table
(12) 6' rectangle tables	(1) 42" round table
80 ivory cushioned folding chairs	

Room: 36'L x 34'W x 9'H

Fireplace: 11'L x 9'H. Mantle 10'L x 1'W

Food and Beverage Regulation

Clients are allowed to bring in their own already prepared food as well as non-alcoholic beverages. Flame warmers may be used to heat food trays. Kitchen appliances may be used for heating and cooling. Client is able to choose the caterer/vendor of their choice, as long as the proper up-to-date license and insurance is submitted and approved prior to event.

There is a \$100 additional fee (non-refundable/non-transferrable) for use of the property dumpster.

However, fee can be avoided by trash being removed off-site by either host/caterer.

Alcohol Regulation

The sale, service, and consumption of alcoholic beverages is strictly regulated by the Rhode Island State Liquor Control Board. Stone House at Notte requires ***ALL alcohol must be brought in and served, by a "Class P or Class F/F-1" licensed, insured, and certified caterer or company.*** By law, events with alcohol are limited to 5 hours of serving time. All liquor consumption must cease 30 minutes before the event ends.

Any individual that fails to comply with these regulations may result in being removed from the premises by the North Providence Police Department.

Contracted Vendors

Clients are responsible to ensure that all contracted vendors and performers act in accordance with all local and state laws, regulations and ordinances. Stone House at Notte shall not honor any demands or arrangements made for, or by, a third party unless written consent of client.

The client shall be held responsible for damage caused to park property by a contracted vendor or performer. **Any items brought in/used, from a vendor, must be cleaned up and taken off-site at the end of the event.**

Vendors' names must be listed on the contract before final payment. **Food and Alcohol vendors must add "Town of North Providence, 2000 Smith St North Providence, RI 02911" as additional insured.**

Rental Items

Any rental items brought in or picked up by any vendor, must be coordinated with Stone House at Notte Manager. Items may not be dropped off or picked up without the proper scheduled time.

Rental Time Frame & Appointment Schedule

Rental Time Frame is set-up thru clean-up. Additional hours are an option for evening events if there is no event prior. Any event with a Time Frame going until 12 a.m. midnight, **MUST** be done with clean-up and exited by 12 a.m., no exceptions. Noise tolerance indoors is 11:00 pm, for outdoors, 10:00 pm.

Each appointment is made at a compromised date and time scheduled with at least 24 hours' notice. Appointments will be canceled and rescheduled after a 15-minute grace period. The rental includes two site visits.

Decorations, Displays, Entertainment and Audio/Visual (Decorator Vendor Must Read Requirements)

All displays and decorations are subject to approval by Stone House at Notte Manager. Items and tools used for decorations must be brought in by the client. Fireplace is for decorative purposes only.

Decorating and setting up for your event will begin at the start time of your reservation. Client/caterer is **NOT** allowed to drop off items or do any type of setup until their reserved time. All decorations and items must be removed before exiting.

String lights, drapery, lanterns, greenery vines, balloon banners, balloons without confetti, backdrops etc. are allowed. String, rope, zip ties, command strips, free weights, etc. are allowed to be used for decorations. Candles that are battery operated only are allowed. Placing items such as signage or balloons from street to venue is acceptable.

The following is **NOT** allowed: tacks, pins, nails, tape, staples, glue, etc. to anything for any reason. Any type of confetti, confetti in balloons, glitter, table scatter, feathers, micro materials etc. is **NOT** allowed. Venue chairs, tables, and light fixtures are **NOT** to be used as a tool for putting up or taking down decorations.

All audio and visual must be brought in. There is no Wi-Fi access on the grounds. A mobile hotspot or downloaded playlists will have to be used.

Parking Lot

Parking is free with ample spaces. A vehicle may be left overnight with notice to the manager for pick up.

Smoking Policy

By Rhode Island State Law, Stone House at Notte is a non-smoking facility. Smoking is prohibited in all areas inside the space and outdoor covered deck area. Smoking is permitted only in designated outdoor areas.

Liability and Damage Policy

Client shall defend, indemnify, and hold harmless the Town of North Providence, its employees from and against any and all claims, suits, actions, or liabilities for injury or death of any person, or for loss or damage to property, which arises out of Clients use of Premises. Any damage done to the facility will result in proper compensation by client or vendor.

Video Surveillance

All areas of Governor Notte Park, exterior/interior, are monitored by the North Providence Police Department thru video surveillance.

Stone House Rentals:

White Garden Chairs

\$5/chair

Color Room Up-lights:

(6) \$200

(8) \$250

(10) \$300

(12) \$350

Corn Hole Set

\$40

Vendors List *Preference Only, License & Insurance needed for Food & Alcohol Vendors

Food

Asia Grille
Bagel Express
Cherish Solutions
Culinary Affair
Dave's Marketplace
Distinguished
Famiglia E Amici
Luigis
Madrid
Paradise/Sri Sai Krupa
PV Donuts
Rasoi
Riccardis
Salted Slate
Sophia's Tuscan
Tova's
Udder Delights

Alcohol

Above and Beyond
At Your Service
Bartending by Dennis
Bartending of New England
Behind Bars
Cork & Coaster
E-Z Bar
RI School of Mixology
Sippin Pretty
Tom Bianda Bartending

Food & Alcohol

B&M
Catering Gourmet
Chelo's
Cozy
Easy Entertaining
Emery's
Fireworks
Party with Primo
Pauly Penta's
Pranzi
Ralph's
Social
Trombetti's
Uncle Tony's
Yawgoo Bakes
Young's
DJ
DJ Luke
DJ Mambo
DJ Montoya
DJ Music Machine
DJ Pauly
DJ Raj
DJ Riggs
Conte Sound Productions
Global Entertainment
South Coast
Wrik Entertainment

Photography/Video

Artistic Wedding Group
Daylight
Honey.bee.photos
Montage

Photo booth

360 PVD
Stop Go Snap

Officiant

Gabriella Contillo
Keith Plante
Norm Demers
Robert Peretti

Rental

Peak
Quality Rental
Uniquely Chic Vintage

Planner/Decorator

Beginning to End Events
Enchanted Events
Fabulosity
Keyla's Events
Kristin Nicole
Party Town

Florists

Cherry Hill
Li Rog
Michaels
Towne House